

**Democratic Services**

Guildhall, High Street, Bath BA1 5AW

Telephone: (01225) 477000 *main switchboard*

Direct Lines - Tel: 01225 394452 Fax: 01225 394439

Web-site - <http://www.bathnes.gov.uk>

Date: 12<sup>th</sup> November 2014

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

**To: All Members of the Economic and Community Development Policy  
Development and Scrutiny Panel**

Councillor Robin Moss  
Councillor Cherry Beath  
Councillor Nathan Hartley  
Councillor Patrick Anketell-Jones  
Councillor Brian Simmons  
Councillor Andrew Furse  
Councillor Geoff Ward  
Councillor David Martin

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Economic and Community Development Policy Development and Scrutiny Panel:  
Thursday, 20th November, 2014**

You are invited to attend a meeting of the **Economic and Community Development Policy Development and Scrutiny Panel**, to be held on **Thursday, 20th November, 2014 at 1.00 pm** in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

## 4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

**6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**

**7. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Economic and Community Development Policy Development and Scrutiny Panel -  
Thursday, 20th November, 2014**

**at 1.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

Susan Charles (Chair of the Access Bath Group) will address the Panel.

7. MINUTES (Pages 7 - 18)

8. CABINET MEMBERS' UPDATES (15 MINUTES)

Councillors David Dixon and Ben Stevens will update the panel on any relevant issues.  
Panel members may ask questions

9. PLACE - MEDIUM TERM PLAN UPDATE (45 MINUTES) (Pages 19 - 32)

The Panel is asked to:

- (1) Comment on the update to the 3 year medium term plan update for Place, focusing on matters affecting 2015/16, and note that will be the third year of the plan.
- (2) Identify any issues requiring further consideration and highlighting as part of the budget process for 2015/16.
- (3) Identify any issues arising from the draft plan it wishes to refer to the relevant portfolio holder for further consideration.

10. COMMUNITY SAFETY - CONNECTING FAMILIES UPDATE (30 MINUTES) (Pages 33 - 36)

The Panel are asked to consider a presentation from Paula Bromley (Connecting Families Manager).

11. PANEL WORKPLAN (Pages 37 - 38)

This report presents the latest workplan for the Panel (Appendix 1).

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.

This page is intentionally left blank

**BATH AND NORTH EAST SOMERSET**

**ECONOMIC AND COMMUNITY DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL**

Thursday, 25th September, 2014

**Present:-** Councillors Robin Moss (Chair), Cherry Beath (Vice-Chair), Nathan Hartley, Andrew Furse, Geoff Ward, David Martin and Vic Pritchard

**31 WELCOME AND INTRODUCTIONS**

The Chairman welcomed everyone to the meeting.

**32 EMERGENCY EVACUATION PROCEDURE**

The Democratic Services Officer drew attention to the emergency evacuation procedure.

**33 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Councillors Brian Simmons and Patrick Anketell-Jones had sent their apologies to the Panel. Councillor Vic Pritchard was a substitute for Councillor Anketell-Jones.

**34 DECLARATIONS OF INTEREST**

There were none.

**35 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN**

There was none.

**36 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING**

Susan Charles addressed the Panel by saying that the Panel had made a site visit of Keynsham Leisure Centre parking facilities for disabled in May 2014 and she asked the Panel if there was any progress on that matter.

The Chairman said that he had not received any update, or comment, from the relevant officer or Cabinet Member.

The Panel expressed their concerns that appear to be no progress to address the disability access issues.

The Panel **REQUESTED** a written response from the relevant officer, and/or the relevant Cabinet Member, within ten working days from today.

### **37 MINUTES**

The Panel confirmed the minutes of the previous meeting as a true record and they were duly signed by the Chairman.

### **38 CABINET MEMBERS' UPDATES (30 MINUTES)**

The Chairman informed the meeting that the Panel had received an update from Councillor Ben Stevens (attached as Appendix to these minutes).

The Chairman informed the Panel that Councillor Stevens (Cabinet Member for Economic Development) could not attend the meeting of the Panel due to a trip to China.

The Panel asked for the following information to be included in the next Cabinet Member update from Councillor Stevens:

- Councillor Beath requested more information on the London Road Project.
- Councillor Martin asked for more information on student accommodation within Enterprise Area Masterplan.
- Councillor Ward suggested that Panel should offer their congratulations for the Tripadvisor Award and also for Bath Riverside awards. The Panel agreed with Councillor Ward.
- The Panel requested that cost benefits analysis and also objectives of Councillor Stevens' trip to China be included in the next Cabinet Member update.

The Chairman informed the Panel that he had not received an update from Councillor David Dixon (Cabinet Member for Neighbourhoods), whether in written or verbal form.

Councillor Dine Romero (Cabinet Member for Early Years, Children and Young People) to update the Panel on the re-modelling of children centres' and, as one of ways forward to consider 'Right To Buy' option, with staff interest to run that/those buildings.

Councillor Romero explained that the Council would have to consider business plan before making a decision on whom to sell those premises.

The Chairman said that the Panel should be kept involved in this issue as it falls within its remit. The Chairman commented that the Council had been looking at the staff mutual model at the moment and asked if there had been any consideration of other options, such as Co-operative model, Charity Limited Company model or Charity Incorporated Organisation model.



The Chairman also suggested that the Panel should be kept up to date with the commissioning model and how would that fit with EU procurement rules.

The Chairman welcomed the principle behind re-modelling of children services.

The Chairman thanked Councillor Romero on her update.

### **39 SAFE PLACES SCHEME (FORMERLY COMMUNITY SAFETY ZONES) UPDATE (30 MINUTES)**

The Chairman invited Nigel Young, Paul Rogerson and Kirstie Mann (from Your Say Advocacy) to give a presentation.

The following points were highlighted in the presentation:

- B&NES Networks
- 'Safe Places Scheme' formally 'Community Safety Zones'
- Community Safety Zones'
- 'Community Safety Zones'....our Journey
- 'Safe Places'..... So what happened next?

*A full copy of the presentation is available on the Minute Book in Democratic Services.*

The Panel welcomed the presentation.

Councillor Furse asked what would be typical safe places and what would be seen as typical hate crime.

Nigel, Paul and Kirstie replied that there were no typical safe places, as per definition, though there were 61 safe places across B&NES. All of these 61 safe places had signed up to work with the Police. A reporting form for people with learning disabilities had been designed and accepted by the Police.

Nigel, Paul and Kirstie highlighted great work by Sergeant Geoff Cannon who had helped a lot with the Safe Places Scheme.

Nigel, Paul and Kirstie also said that there were different instances of hate crime. People with learning disabilities had been called names, had been victims of befriending (which became massive problem in some areas of B&NES) and had been victims of physical assaults and other violent abuse. Unfortunately, many of these incidents had not been reported.

Councillor Ward welcomed the idea of safe places and asked what criteria had been used to identify a place that could be seen as safe place.

Nigel, Paul and Kirstie responded that members of the BANES Networks Community Interest Company (an organisation owned and run by people with learning disabilities across B&NES), together with Your Say Advocacy, had been visiting

different places in 'mystery shopper' style and then decide if the place could be identified as safe place. Very few places that were identified as safe places said no to the scheme.

Councillor Beath asked what would have to be done in order to raise awareness on this issue.

Nigel, Paul and Kirstie responded that process of reporting was not simple. The biggest task was to get through providers and commissioners of services for people with learning disabilities.

The Panel supported work done by the BANES Networks Community Interest Company and Your Say Advocacy in terms of the Safe Places Scheme. The Panel also recognised contribution and commitment from Sergeant Geoff Cannon on this matter.

Councillor Martin asked which pockets of the area had not been coverage and how people with learning disabilities were treated on public transport, in particular in buses.

Nigel, Paul and Kirstie commented that a list of places and venues had been monitored by the BANES Networks Community Interest Company and Your Say Advocacy. Those places with the biggest risk had been looked first, at different times of the day.

In terms of the public transport – there was a great support from the British Transport Police on trains, and people with learning difficulties felt safe. However, buses were still not designated as safe places.

Nigel, Paul and Kirstie added that some taxi companies came on aboard and got involved in the scheme.

The Chairman thanked Nigel, Paul and Kirstie on the presentation and congratulated on progress so far.

The Chairman also said that this Council has been having ongoing conversations with bus companies about subsidies, and this issue should be looked at those conversations.

It was **RESOLVED** to congratulate the BANES Networks Community Interest Company and Your Say Advocacy on the work done so far.

#### **40 UPDATE ON APPRENTICESHIP , WORK PLACEMENTS, WORK EXPERIENCE, INTERNSHIPS AND VOLUNTEERING POLICY (30 MINUTES)**

The Chairman invited Duncan Kerr (Senior Employment and Skills Officer) to introduce the report.

The Panel asked if, and how, schools were engaged in apprenticeship programme.

Duncan Kerr replied that engagement with schools had not been that good though the Council would be looking to improve in this field with a help of Economic Strategy.

The Panel asked how realistic work experience placements were.

Duncan Kerr replied that work experience placements were currently mainly at construction sites. Duncan Kerr highlighted excellent collaboration between Radstock College and Purnell site in Paulton.

The Panel commented that construction sites might be benefiting from the scheme and they asked what has been happening with other industries in terms of apprenticeship scheme.

Duncan Kerr responded that the Council committed to be more proactive in this area. The Council had engaged with the Department for Work and Pensions in order to look into opportunities at other sectors.

The Chairman said that he was disappointed that schools did not engage fully with the programme.

Duncan Kerr highlighted on existence of different websites committed to the scheme and who had had online facilities for employers to put their apprentice requirements.

It was **RESOLVED** to note report.

#### **41 PANEL WORKPLAN**

It was **RESOLVED** to note the workplan.

Councillor Beath suggested that the Panel should review what had happened since the special meeting of the Panel around the new Avon and Somerset Police Operating Model - progress made, key issues and future plans.

The Panel agreed with this suggestion.

The Chairman and Councillor Beath said that they would present this proposal to the next PDS Chairs and Vice-Chairs meeting.

The meeting ended at 3.00 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

This page is intentionally left blank

## ECD PDS Panel Update

### Cllr Ben Stevens

#### Economy and Culture

- o The Radstock & Westfield ED forum is now disbanded, the new **Radstock & Westfield Development Advisory Group** (RAWDAG) will be set up shortly, based on the successful Keynsham Development Advisory Group model.
- o Set up of the **Radstock & Westfield small business loans fund** of £135k, first loan already delivered in partnership with the Fredericks Foundation.
- o Starting the **Somerdale S106 Targeted Recruitment & Training** programme, seeking to develop 20 apprenticeships and 80 work experience placements.
- o Working with the LEP and VCOSE groups to develop the commissioning intentions for the **EU Social Inclusion funds**.
- o Working with other West of England Unitary Authorities, DWP and local colleges to deliver the **HYPE youth employment programme**.
- o Cabinet adopted the **Economic Strategy** on the 28th Sept.
- o **Keynsham civic centre – Clocktower**  
The selected artist Sebastien Boyesen will be doing community sessions in Keynsham from late Sept and throughout October. At the sessions people will be invited to contribute memories, stories and ideas which the artist will then use in the 'patchwork' of images on the sides of the clocktower.  
Target date for completion – April 2015
- o **Keynsham civic centre – Timeline**  
Working with the architect and Project Delivery, we have agreed that the front faces of the planters either side of the Bath Hill steps will be used for a Keynsham Timeline. There will be 9 panels, 8 showing Keynsham history from earliest times to the present, and the last panel with a map of Keynsham showing how it has expanded.

We have appointed an artist / illustrator David Mackie who will work with all Keynsham schools; they have been given a century or period each.

Target date for completion – April 2015

o **London Road Gateway – planters**

The London Road Gateway public realm improvement scheme includes a modest provision for public art. In consultation with the community Gateway group and Project Delivery, we appointed local artist Jane Callan to create designs for the panels of the large planters that will go along this stretch of the London Road.

As part of the community engagement for this project, we have also had writer/poet Alan Summers talking to residents and businesses to gather words and images that Jane is now using for her designs.

Target date for completion – January 2015

o **Other Arts Development activity**

The team continues to work with approx. 35 different arts organisations who are funded this year (either by grants or contracts). All these projects are meeting the objectives of the Arts Development business plan: to increase participation & engagement from families and from residents of NES.

Recent examples of successful achievement of these objectives are:

- **Suited & Booted Studios** - working with Connecting Families team – photography project and exhibition
- **South-West Collective** - 'Count Me In' project working with City of Bath College adult literacy groups – using word-games, rhymes and spoken word; contributions from the participants will go into a family theatre show (date tbc)
- **Arts at the Heart of the RUH** – working with Creativity Works, local museums, and in-patients at Hillview unit – art project to make pictures for Hillview
- **Bath Film Festival** – outdoor screening of 'The Lego Movie' at Bath City Farm

## Regeneration

- o **Enterprise Area Masterplan**, Transport Strategy and Placemaking Plan Options consultation all going to 12 November Cabinet. This follows a successful visit to Planning Transport and Environment PDS;
- o The **Bath Quays Waterside** (flood conveyance scheme) planning application has been submitted to facilitate Innovation Quay and other riverside development;
- o The Business Case is being prepared for **Innovation Quay Economic Development Fund** funding;
- o **Bath Riverside** has won two prestigious national awards at the Housing Design Awards and the Energy Centre was opened by the Mayor last week;
- o **SETSquared Innovation Centre** has been awarded the most successful business incubator in Europe category again;
- o Planning application received for **Pinesway East** including 110,000 square feet of employment space;
- o A regular **EA email newsletter** will be sent out every few months, the next one will focus on Manvers Street Police Station and the joint University/B&NES plans for the area.
- o There is significant development pressure within and adjoining the Enterprise Area for **student residential**, which needs to be resisted as it puts our employment generation targets at risk.

### Heritage Services

- o **The Great War in Fashion**: this commemorative exhibition at the Assembly Rooms attracted 21,325 visitors over 44 days in July and August.
- o **TripAdvisor Award**: the Roman Baths won 3rd place in UK for the TripAdvisor 'Travellers Choice Award' for Visitor Attractions, behind the British Museum and the National Portrait Gallery. Both are capital city / Government funded museums offering free admission, making the Roman Baths the public's favourite charging attracting in UK. We came 15th in Europe.

- o **Beau Street Hoard:** the project has caught the public's imagination and there have been many requests for talks and roadshows. To date 1,188 pupils have taken part in 'Maths with Roman coins' sessions delivered by our Learning Workshop Leaders in local schools.
- o **Tai chi on the Terrace:** this publicly-available activity was trialled in February and proved popular, so new sessions will run on Tuesdays from 30 September. £40 for a course of four sessions, bookable with the Roman Baths office on x7773.
- o **Victoria Art Gallery:** Cllr Ben Stevens, Cabinet Member for Sustainable Development, opened the two new exhibitions on Friday 5th September: Modern Masters in Print, showing work by four of the 20th century's greatest artists: Henri Matisse, Pablo Picasso, Salvador Dalí and Andy Warhol, in 56 stunning pieces drawn from the collection of London's Victoria & Albert Museum; and Small Beginnings by veteran local artist John Eaves.
- o **Heritage Open Days:** this national scheme took place over the weekend 11-14 September with a wide range of buildings open to the public. The brochure was put together by a Bath Spa University student who was on placement with the Service earlier in the year.

## World Heritage Management

- o **UNESCO Dossier**  
Cabinet on 10 September endorsed the submission of an information dossier to UNESCO, the body which oversees World Heritage.  
The purpose of the document was to fully address comments made by UNESCO in relation to the current WHS Management Plan, thus clearing the way for work to begin on preparing the next plan update. The dossier also reported on the progress made against actions within the plan and showed solid progress.  
It is also good management practice to ensure that bodies such as UNESCO are aware of future development proposals and the dossier



therefore included information on proposed major developments within the city. This is intended to give confidence that development is being responsibly planned and managed; to give UNESCO an opportunity to comment should they so wish and to pre-empt any comments which might reach them by other means this removing any 'future shock'.

The dossier will now be discussed with English Heritage and formally submitted to the Department of Culture, Media and Sport with a request that they forward it to UNESCO.

This page is intentionally left blank

| <b>Bath &amp; North East Somerset Council</b> |   |
|---|---|
| <b>MEETING/<br/>DECISION<br/>MAKER:</b>       | <b>Economic and Community Development Policy Development and Scrutiny Panel</b> |
| <b>MEETING/<br/>DECISION<br/>DATE:</b>        | <b>20 November 2014</b>   |
|   |   |
| <b>TITLE:</b>                                 | <b>Place – Medium Term Plan Update</b>  |
| <b>WARD:</b>                                  | All   |
| <b>AN OPEN PUBLIC ITEM</b>                    |   |
| <b>List of attachments to this report:</b>    |   |
| Draft Medium Term Plan update and attachments |   |

## **1 THE ISSUE**

1.1 The draft Place Medium Term Service & Resource Plan (MTRSP) update is presented for consideration by the panel to ensure all members of the panel are aware of the context and enabled to comment.

## **2 RECOMMENDATION**

The Panel is asked to:

- (1) Comment on the update to the 3 year medium term plan update for Place, focusing on matters affecting 2015/16, and note that will be the third year of the plan.
- (2) Identify any issues requiring further consideration and highlighting as part of the budget process for 2015/16.
- (3) Identify any issues arising from the draft plan it wishes to refer to the relevant portfolio holder for further consideration.

### **3 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

3.1 This medium term plan update forms the basis for the budget process for 2015/16 and all relevant statutory matters are either referred to in this update or the original plan approved in 2013 (PDS November 2012).

### **4 THE REPORT**

4.1 This report forms part of the 2015/16 service and resource planning process. As set out in the enclosed medium term plan update , the next steps include:

- (1) Panel comments considered by Portfolio Holders.
- (2) PDS Resources meeting in February to take overview of comments from Panels and progress on budget setting plus equalities issues.
- (3) February Cabinet budget recommendations to Council.
- (4) February Council approval of budget and Council Tax setting.

### **5 RATIONALE**

5.1 Where the Panel wishes to either increase expenditure or reduce savings targets alternatives should be proposed.

5.2 The Panel should concentrate only on the parts of the plan relevant to its own remit as the PDS Resources meeting in February will be taking an overview.

### **6 OTHER OPTIONS CONSIDERED**

6.1 This is a package of options as set out in the report and reflects the Council's corporate plan, its vision and values, the medium term plan agreed in 2013, public feedback, changes in legislation and the Cabinet's priorities.

### **7 CONSULTATION**

7.1 The corporate implications of this report have been considered by Strategic Management Team (SMT) including the *Section 151 Finance Officer; Chief Executive & Monitoring Officer*

7.2 Further consultation has taken place as part of developing the revised Corporate Plan. Budget fairs are taking place now.

7.3 Cabinet has been closely involved in the preparation of this update and in particular the relevant portfolio holder(s)

### **8 RISK MANAGEMENT**

8.1 A risk assessment will be completed as part of the final budget papers and inform the Council's reserves strategy. The main risks relate in the next financial year to:

- (1) The robustness of the savings estimates.

- (2) The potential for some service levels to deteriorate as a result of the savings, some savings are from service reductions but most savings are directed at efficiencies or increased income.
- (3) The implications for staff arising from savings, albeit that the costs of severance will be budgeted for corporately and unions are being consulted together with the affected staff.
- (4) The need to maintain a planned and phased approach to savings at a time when pressures are starting to require substantial and immediate cuts.
- (5) Equalities impacts of the savings.

|  |  |
|--|--|
| <b>Contact person</b>  | <i>Louise Fradd Strategic Director – Place Tel: 01225 395385</i>       |
| <b>Background papers</b>   | <i>Corporate Plan and 2013/14 budget papers plus medium term plans</i> |
| <b>Please contact the report author if you need to access this report in an alternative format</b> |  |

This page is intentionally left blank

# MEDIUM TERM SERVICE & RESOURCE PLAN UPDATE

## PLACE

Community Regeneration, Development, Environmental Services

2015-16

### Introduction

This is the third year of the period covered by the 2013-14 to 2015-16 medium term plans. The medium term plans were reflected in the budgets approved by Council in both February 2013 & 2014. The original plans can be found on the Council's web site with the agenda papers for the November 2012 PDS panels.

This 2015-16 update is a summary of key changes affecting the plan and does not restate the information contained in the original plan. This update provides important background information to the 2015-16 budget process, which will culminate in a report to the February 2015 meeting of Council. The 2015 February budget report will incorporate assumptions made as part of the three year planning process, together with new planned variations to reflect current circumstances, and approval for those variations. It will also set both the budget and the consequent level of Council Tax for 2015/16.

This document contains the following updates:

- Strategic Context – financial, legal, service and policy headlines
- Structural Changes – summary of the new management arrangements
- Progress Achieved – how the delivery of the 3 year plan is progressing
- Variations to the plan – proposed changes concentrating on 2015-16
- Capital Programme – proposed alterations to the capital programme
- Risks & Opportunities – key risks to delivery of the plan but also opportunities
- Equalities – summary of approach

### Strategic Context

The Corporate Plan and refreshed Council Vision remains the main policy context. These documents can be found at <http://www.bathnes.gov.uk/services/your-council-and-democracy/vision-and-values>

The three year financial challenge was summarised in 2013/14 and this has been updated to take account of subsequent Government funding announcements and policy changes. Over the three-year period of the Medium Term Service and Resource Plan from 2013/2014 to 2015/2016 we estimate at least £30M of savings or additional income will need to have been delivered.

As part of the Budget considerations for 2015/2016, there have been a number of key Government announcements which have an impact on the original three-year plan. The

most significant of these was the Local Government Finance Settlement announced in Jan 2014 which set out the following provisional figures for 2015/16:

A 13.5% reduction in the Council's funding assessments - this actually equates to reduction of 27% in Revenue Support Grant.

A reduction of 20% in the Education Support Grant.

Council Tax Freeze Grant equivalent to 1% of council tax for councils who freeze their council tax for the year.

The Government's changes to Health and Social Care funding arrangements in the form of the Better Care Fund also present challenges for the Budget. The plan supporting the local arrangements for this fund was originally approved in March 2014 but required revisiting following changes announced by the Government in May 2014. A revised plan which reduces the original level of funding allocated to support community health and social care costs was approved in September 2014 for consideration by the Department of Health.

In June 2014, the Better Care Act passed into law with major changes impacting on the provisions for Social Care. These changes are phased between 1 April 2015 and 1 April 2016 and cover a range of new requirements for Local Authorities from support to carers through to the capping of care costs met by self-funders. The financial implications are considerable and the Council will need to make appropriate provision for any costs not being met by the Government.

These changes, together with the existing savings to be identified and other variations, mean a further funding requirement of £9m for the Council is required to balance the 2015/16 Budget.

For 2015/16 the focus will be on the variations that are needed to the approved medium term plan to deliver a balanced Budget proposal for the Council in February 2015. The Variations section of this update (below) provides further details of the projected Budget Gap for 2015/16 together with proposals to address this.

The Cabinet's aim remains once again to achieve the original three year medium term plan (final year of) with minimal alterations, but at the same time to reflect public feedback together with local and national policy changes. The Council has a good level of reserves and can use these to smooth the effects of policy changes and additional financial challenges. The indication from Treasury figures is that an equally tough set of financial targets will need to be repeated in the next 4 year plan which starts in 2016, and of course at that time the difficulty in meeting the challenge will have increased as efficiency opportunities will be less.

In the case of the Place Directorate the key policy context changes are:

- The Core Strategy has now been adopted. This provides a platform to progress the Community Infrastructure Levy (CIL) and complete the Placemaking Plan. The CIL is required to ensure that the Council continues to receive relevant developer contributions in order that key infrastructure requirements can be met. It is proposed that this will be in place by April 2015. Completion of the Placemaking Plan is



required to ensure that the Planning Policy work is completed as set out in the Council's agreed Local Development Scheme.

- The adoption of the Bath City Riverside Enterprise Area masterplan and its incorporation within the Placemaking process will ensure that grants and other forms of external funding can be effectively targeted as well as provide developer confidence. This will enable the implementation of infrastructure requirements thus securing the appropriate development of the sites. The development of these sites is crucial if the Council is to meet its housing and job creation targets.
- The production of the Getting Around Bath and Keynsham Transport Strategies is an important aspect of the growth agenda identified within both the Core Strategy and the Bath City Riverside Enterprise Area masterplan. Connectivity to homes and job opportunities and addressing air quality issues are key elements of these strategies by identifying public transport, walking and cycling opportunities and key strategic infrastructure issues that need to be addressed if our roads are to continue to operate effectively and efficiently.
- Rail electrification and the proposed Metrowest project will have a positive impact on Bath and North East Somerset in terms of future connectivity opportunities. The Place Directorate will continue to work with key partners including Network Rail and First Great Western to ensure that these opportunities are built upon.
- The Place Directorate continues to ensure that it is compliant with the new Council Procurement strategy with a "Think Local" theme.
- The adoption of the 'Fit for Life' Leisure Strategy has provided the necessary direction for the procurement of a leisure provider during 2014/15, thus ensuring that local needs and priorities are met.
- A review of the Economic Strategy has ensured that tourism, arts and cultural activities including major events are now identified as key economic drivers within Bath and North East Somerset alongside support for our key business sectors.
- The Council continues to deliver our Zero Waste policies and this year we forecast over 80% of waste will be diverted from landfill (last year this was just under 75%) – a record. Not only is this really good for the environment, it also helps us to cushion the costs associated with increased total volumes of waste due to housing growth.
- Seeking further opportunities to share services including the procurement of shared contracts with other local authorities remains a commitment within the Directorate.
- The Place Directorate continues to work with the HCA and key registered social landlords to provide affordable housing particularly in relation to Bath Western Riverside, the former Ministry of Defence sites and Radstock.

The key strategies identified above have all been developed in parallel to ensure that they link up and secure the same key objectives and benefits for residents, businesses and visitors to Bath and North East Somerset.

### **Structural Changes**

The Place Directorate has gone through a fundamental restructuring process. The implementation of the new senior management structure has enabled the Directorate to:

- meet the challenging management savings target as set out in the MTSRP for 2013/14 and 2014/15 (£600k);
- review values and priorities through the development of a Directorate Business Plan;
- ensure that key services are linked together to provide value for money and a One Council/One Place approach;
- provide the base for further restructuring within the new divisions to ensure that services are able to operate more effectively and efficiently; and
- ensure that programme and project management principles are applied to key projects

## **Progress Achieved**

The Place Directorate has made good progress on the £2.4m 2014/15 savings target.

- Management savings for 14/15 are on track as well as service level efficiencies through restructuring.
- Heritage Service and Destination Management have successfully achieved their targets with additional income and reductions in expenditure.
- Improvements in parking management, enabled by significant investment in systems and technologies have resulted in increased deployment of staff on the ground, increasing parking availability and resulting in more income being recovered.
- Further efficiency and income generation opportunities has enabled the Directorate to address other areas where the efficiency targets have been more difficult to achieve for example in Waste and Planning Policy

The remaining year of the medium term plan is attached at Appendix 1 and this has been updated to include a commentary on progress towards delivery of the approved savings and additional income streams.

With the exception of the specific variations identified below, full delivery of the medium term plan is anticipated and any further changes considered by the Council would require the identification of further additional savings to balance the Budget.

## **Variations to the Plan**

The remaining year of the Approved medium term plan (2015/16) is attached at Appendix 1. This includes a more detailed commentary on progress towards delivery of the approved savings and additional income streams for the final year of the plan.

There are a number of variations required to the plan in order to arrive at a balanced Budget these will be set out in more detail as part of the final Budget Proposal in February 2015. Some of the key items currently under consideration are set out below:

### Potential Funding Pressures

- Changes in government funding including Revenue Support Grant and Education Support Grant

- New funding burdens including Care Act implications, Social Fund and Deprivation of Liberty Safeguards.
- Changes to original savings proposals – these are set out in the in the update provided at Appendix 1.
- Impact of new Capital Schemes

#### Potential Funding Opportunities

- Increases in anticipated Business Rate Growth and related Business Rate opportunities.
- New Housing including increasing New Homes Bonus and Council Tax Base.
- Financing opportunities including funding of the Local Government Pension Fund deficit.
- Commercial income, including profit share from the Thermae Spa and income from Green Energy investment.
- The contribution to Community Health and Social Care costs from the Better Care Fund.
- The use of the Financial Planning Reserve.

With the exception of the variations identified above, any further changes considered by the Council will require the identification of further additional savings to balance the Budget.

#### **Capital Programme**

A draft summary of proposed variations to the capital programme will be follow as Appendix 2. This will be put forward for approval as part of the February budget report.

The Place Directorate has been instrumental in implementing the Council's significant Capital Programme allocation, with a forecast spend of c£45m in 2014/15, in order to meet the Councils' priorities such as increased capital maintenance to the highways infrastructure including surfacing work to the 683 miles of road network that BANES maintains, implementing Rossiter Road and Radstock regeneration schemes, Bath Transportation Package and Bath Western Riverside. Other elements of the 2014/15 programme also bring improvements to public transport infrastructure, open spaces and walking/cycling schemes.

#### **Risks & Opportunities**

There are significant efficiency targets in the plan and those arising from the changes in management and service restructures and the need to increase income opportunities are very challenging to achieve, especially when the call on many services is increasing

Management capacity has been considerably reduced by the restructure and whilst further restructures are being undertaken capacity remains a risk. However this has been mitigated by having appropriate processes and controls in place to ensure correct decision making and the protection of assets.

The future financial plans include an aspiration to provide further management savings whilst also delivering a large programme of capital projects, the impact of this and emerging new priorities will have to be considered as part of the restructuring process.

The majority of Place Directorate plans remain on track with efficiency in some areas helping to offset expenditure in other areas which will result in the overall budget for the Place Directorate for 2014/15 being met.

### **Equalities**

Equalities impacts of key changes are considered as service plans are set and as part of any key management change. The main equalities impacts for Place were assessed when the 3 year plan was set.

### **Appendices**

1. Savings details – MTSRP final year progress summary 2015/16
2. Additional Capital schemes – to follow

## MEDIUM TERM SERVICE & RESOURCE PLAN – SAVING DETAILS (2015/16)

### PLACE

| 2015-16 Saving £000 | How saving to be achieved   | Impact to Service Delivery   | Strategic Directors Update on Saving Proposal for November 2014 PDS Panel   |
|---------------------|---|--|---|
| 47                  | Customer Services Project within the Change Programme   | Better customer service and lower processing costs.  | Services are progressing savings where possible, and where business plans identify the lower processing costs that can be achieved.   |
| 47                  | <b>Sub Total - Change Programme Savings</b>   |  |   |
| 2015-16 Saving £000 | How saving to be achieved   | Impact to Service Delivery   | Strategic Directors Update on Saving Proposal for November 2014 PDS Panel   |
| 300                 | All Directorate - Management Structure Changes across directorate, including DD level, 3rd tier and DMP division.   | Pending further work. £300k achieved in each of 2013/14 and 2014/15 by restructures; reduction by one Strategic Director, realignment of Divisional Director and Group Manager roles.  | It is not possible to achieve this saving through further reductions in the management team; the Directorate will continue to consider how this saving can be achieved.   |
| Page 29<br>50       | Heritage Services - Victoria Art Gallery - reduction in net subsidy of £50k per annum, including the introduction of admission charging in 2013/14, together with a reduction in planned building maintenance; the operating model for the museum will be fundamentally reviewed in order to achieve a similar level of savings in subsequent years | <p>Introducing admission charges will require physical alterations; the reduction in building maintenance could impact on the quality of decorations and the fabric of the building.</p> <p>There is a risk of a reduction in footfall. The introduction of museum admission charges typically leads to drop in footfall of between 50 and 75%. The measure will render the Gallery less accessible to seniors and 'hard to reach' groups; the fundamental review of the operating model for the museum is likely to significantly change the offer available to visitors.</p> <p>The introduction of charging will mean a change to the way exhibitions are sourced, requiring greater emphasis on finding crowd-pulling exhibitions in addition to exhibitions where works are for sale ; the review of the operating model could have more significant impacts that are yet to be determined.</p> | While this target for 2015/16 will not be achieved, when the overall picture across all heritage services is assessed heritage services have exceeded their income targets. The corporate budgets now allow for this not being achieved in 2014/15.   |
| 200                 | <p>Heritage Services - Additional net profit over three years in line with the Heritage Services Business Plan.</p> <p>We will improve our offer through the Roman Baths Development Phase 2 which has £4.188 million of capital allocated.</p>   | <p>Continued record visitor numbers are likely to cause increased attrition on the site and risk visitor satisfaction levels, which are currently very high. Deterioration to the ancient monument cannot be reversed and therefore increased measures are needed to prevent this.</p> <p>Taking into account our investment in the Roman Baths over the coming years, this is an excellent opportunity to improve the reputation of Bath to a wider number of people.</p>   | Profit in 2014/15 is likely to exceed this year's income target. This is mainly due to higher levels of admission and retail income at the Roman Baths and Pump Rooms. Day visitor numbers are 8% above target currently and could match last year's record levels. Funding has also been approved by the Heritage Lottery Fund for the Council to develop further the business plan for a major heritage project to convert buildings in York Street and Swallow Street into a Roman Baths Learning Centre and World Heritage Interpretation Centre. Any scheme will depend on future business case and funding being available. |

|                     |  |   |  |
|---------------------|--|---|--|
| 2015-16 Saving £000 | How saving to be achieved  | Impact to Service Delivery  | Strategic Directors Update on Saving Proposal for November 2014 PDS Panel  |
| 550                 | Sub Total - Other Cashable Efficiency Savings  |   |  |
| 2015-16 Saving £000 | How saving to be achieved  | Impact to Service Delivery  | Strategic Directors Update on Saving Proposal for November 2013 PDS Panel  |
| 40                  | Additional advertising income (15/16 = bus shelters)   | Risks of lack of market interests and possible planning constraints due to National and Council Planning Policy. Income targets to be reviewed.   | Roll out of additional bus stops through Bath Transportation Package and Better Bus Area plus successful planning applications and good level of market interest indicate that this target is realistic.   |
| 40                  | Sub Total - Additional Income  |   |  |
| 2015-16 Saving £000 | How saving to be achieved  | Impact to Service Delivery  | Strategic Directors Update on Saving Proposal for November 2014 PDS Panel  |
| 200                 | Destination Management - Reduction in subsidy for significant elements of activity, combined with increased Spa income and reduced water monitoring costs  | The focus is on creating an environment where we maximise the benefits that tourism brings to the area so that the Council can over time reduce the contribution it makes towards Destination Marketing. This will be done alongside actions to increase the income generated by the DMO and more broadly how the area can benefit from the Bath 'brand'. | This target for 2015/16 will not be achieved as the national legislation around the schemes being examined which would have raised additional income to facilitate this saving changed after this target was put in place. The corporate budgets now allow for this not being achieved in 2014/15. |
| 100                 | Planning Policy & Environment teams - Reduction in level of spending within Planning Policy and Environment teams to be achieved after the major elements of Planning Policy are completed, including core strategy, gypsy & travellers DPD, Placemaking and CIL | Assumes reduction in Planning Policy work once these workstreams are complete, impact potentially greater because political priorities keep changing  | The £100K reduction in level of spending in the Planning Policy and Environment will be challenging because of increasing level of work, however, it is anticipated that this saving will be achieved across the broader Development services  |
| 300                 | Sub Total - Reduced Service Levels   |   |  |
| 937                 | TOTAL SAVINGS  |   |  |

## 2015/2016 PROPOSED NEW CAPITAL PROGRAMME ITEMS

| Wholly Externally / Grant Funded            |                       |  |
|---|-----------------------|--|
| Scheme Description                          | Estimated Cost £000's | Notes  |
| Innovation Quay - Enabling Infrastructure*  | 25,000                | Enabling Infrastructure - Bath Quays           |
| Enterprise Area - Flood Mitigation phase 2* | 100                   | Full scheme subject to business case           |
| A36 Lower Bristol Road Bus Lane*            | 3,000                 | Lower Bristol Road - Linked to Enterprise Area |
| Parks Service Schemes                       | 200                   | Funded from S106 Agreements                    |
| <b>TOTAL</b>                                | <b>28,300</b>         |  |

(\*Council guarantee or underwriting required)

| Service Supported Borrowing (no additional revenue pressure) |                       |   |
|--|-----------------------|---|
| Scheme Description   | Estimated Cost £000's | Notes   |
| Leisure facility modernisation                               | 12,000                | Up to £15M (£3m from contractor) - subject to procurement process |
| Sawclose - pedestrianised highway space                      | 100                   | Initial work; full scheme subject to business case                |
| Passenger Transport Vehicles                                 | 1,380                 | Subject to business case  |
| <b>TOTAL</b>   | <b>13,480</b>         |   |

| New Corporate Borrowing (will require revenue funding)        |                       |   |
|---|-----------------------|---|
| Scheme Description  | Estimated Cost £000's | Notes   |
| Enterprise Area - Waste Reprovision                           | 100                   | Initial work; full scheme subject to business case                  |
| BWRE/Green Park   | 150                   | Enabling development strategy for site                              |
| Haycombe Cemetery Entrance                                    | 60                    | For improved entrance way   |
| Radstock and Westfield Implementation Plan                    | 150                   | Development of small scale projects to support Economic Development |
| River Corridor Fund including safety works (ROSPA guidelines) | 150                   |   |
| Getting Around Bath Transport Strategy - walking and cycling  | 100                   | Initial work linked to future grant funding                         |
| Great Western Mainline Electrification                        | 1,200                 | Total £1.5M to support / add value to Network Rail works            |
| Salford Station - reopening feasibility work                  | 250                   | Continued progression of Salford Station options and feasibility    |
| <b>TOTAL</b>  | <b>2,160</b>          |   |

This page is intentionally left blank



| <b>Bath &amp; North East Somerset Council</b>  |  |
|--|--|
| MEETING/<br>DECISION<br>MAKER:   | <b>Policy Development &amp; Scrutiny Panel</b> |
| MEETING  | <b>20<sup>th</sup> November 2014</b>           |
|  |  |
| TITLE:   | Community Safety - Connecting Families update  |
| WARD:  | All  |
| <b>AN OPEN PUBLIC ITEM</b>   |  |
| <p><b>List of attachments to this report:</b></p> <p>None- although Connecting Families web site can be found via <a href="http://www.bathnes.gov.uk/connectingfamilies">www.bathnes.gov.uk/connectingfamilies</a> which has a variety of useful information. The Connecting Families latest newsletter is available here as well.</p> |  |

## **1 THE ISSUE**

- 1.1. To note progress being made with Connecting Families Team.
- 1.2. To give an update about phase 2 (a new five year programme 2015 to 2020).

## **2 RECOMMENDATION**

- 2.1 For information only

## **3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 3.1 There are no resource implications from this report.
- 3.2 Funding is provided by the Troubled Families Unit for all Local Authorities, initially for 3 years to 2015 and now extended to 2020, (phase two).
- 3.3 The expanded Troubled Families Programme or phase two, has ambitious service transformation goals and therefore differs from the current programme in how it will measure, and pay for, success. Rather than focusing on a small number of relatively tightly defined national results to be achieved with each family it asks local authorities and their partners to measure success in three main ways for which funding is available: Firstly, by demonstrating either significant and sustained progress or continuous employment with an agreed number of families in each upper-tier local authority, representing the area's share of the national 400,000 total. Each family's achievement of 'significant and sustained' progress will be assessed against a locally defined in the

Outcomes Plan / phase 2 outcome measures document. This will provide a new, more flexible approach to results measurement and will be able to be defined locally.

3.4 Funding for this is available for each family who achieves success and will be paid in two parts: an upfront attachment fee of £1,000 per family and a results-based payment of £800 per family. Once the programme is rolled out from 1st April 2015, payments of attachment fees will normally be made in the first quarter of each financial year, subject to satisfactory performance against the previous year's agreed commitments in regard to the number of families for which attachment fees were received.

3.5 Financial risks to the Council have been mitigated by having only a small core team funded from the Family Intervention Project and direct funding from the Troubled Families Unit. Beyond this core team all resources directed to the Connecting Families Initiative are from existing Council and Partner resources. Although no confirmation Re: the amount of funding for 2015 to 2020 has been announced to date.

## **4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

4.1 Central Government's Troubled Families Initiative is fully supported by Bath and North East Somerset Council. All of the Connecting Families work is voluntary however; we work with key partners to enforce statutory duties required e.g. Social Care/YOT/Social Housing Landlords/the Police.

## **5 THE REPORT**

5.1 Please see the attached presentation for the main body of the report.

5.2 This programme of service transformation is running hand in hand with Central Government's Troubled Families Initiative, which the Council fully supports. Connecting Families will streamline services that are working with families, by co coordinating the services they are receiving and compiling information to give a full assessment of needs so the right services are involved with the family. This approach maximises resources and avoids duplication.

5.3 The Connecting Families approach is underpinned by a conviction that families can change, and people must take responsibility for their lives and all people are worth persevering with.

5.4 Five key strategies have been identified as being crucial to the success of the new way of working and these are the foundation of the work with the families: -

A. Named workers to named families – each family will have a dedicated worker. The relationship will be based on honesty, authority and an assertive working style.

B. Persistence backed up by sanction – key workers will not give up. They will be straight with families about the consequences of their continued behaviour patterns and they will follow through.

C. Understanding families as a whole – not just looking at each issue in isolation.

D. One family action plan with clear outcomes that are SMART and agreed with the family at the outset.

E. Practical hands on support - rolling up sleeves and working alongside the family members to achieve agreed goals.

5.5 What we have learnt in Phase ) one is that the relationships are crucial, time to listen and respond to need, intensive support with regular contact in the family home helps the families to achieve set outcomes.

5.8 Phase 2 (2015 to 2020), and as part of the pilot started on the 1<sup>st</sup> September 2014. To be eligible for the expanded programme/ phase 2, each family must have at least three of the following six problems:

1. Parents and children involved in crime or anti-social behaviour.
  2. Children who have not been attending school regularly.
  3. Children who need help.
  4. Adults out of work or at risk of financial exclusion and young people at risk of worklessness.
  5. Families affected by domestic violence and abuse.
  6. Parents and children with a range of health problems.
- 5.9 Number of families

The numbers of families to be worked with will increase from 215 (phase 1-3 year programme) to 710 in phase 2.

## **6 RATIONALE**

- 6.1 Details of the rationale for preferring the recommendations made above are based on recommendations from the Government's Troubled Family Unit.

## **7 OTHER OPTIONS CONSIDERED**

- 7.1 None

## **8 CONSULTATION**

- 8.1 During the initial phase all aspects of this programme have been widely consulted on with a range of workshops for wider partners and Council Staff.
- 8.2 Now the team focus on family feedback via an evaluation & monitoring process.
- 8.3 100% of families asked said that they felt listened to and that the key workers kept them informed and up to date. We asked the families to score the worker out of 10, the average score was 9.5

- 8.4 Examples of quotes from 3 different families:

"D said that she had been nervous about Connecting Families getting involved. She has managed all this time without support and she said she didn't want someone coming into her house to "drag her kids out of bed". However, she has found it really easy to talk to her worker and actually looks forward to her coming round. She feels she can ask her anything and has been surprised by what she can help with. For example she is looking forward to going out getting her son's new school uniform. D said that it is good to have someone who can find things out for you and you don't have to do it on your own. She feels supported and that

someone is listening to her. I have found it very useful- in the past I told people stuff but they didn't write it down then it gets forgotten or not done, with my worker he got everything in the profile/action plan so it won't get missed."

and

"There are still issues that are outstanding re housing. However, I feel much less stressed and able to deal with things more effectively. My relationship with my daughter has significantly improved and there is less conflict in the home. I feel clearer about what I need to do and have more hope for the future."

and

"Constant support, friendly advice, able to make contact at any time."

8.5 An Operational Group was established, made up of key partners. This group has met regularly and attendance to date has been very good. The team have consulted this group on its approach and feedback learning and results to date. Connecting Families regularly seek input from the families we provide intensive support to, informally via their family key worker and more formally via team leads at Team Around the family meetings. We review this feedback quarterly at a managers meeting and discuss changes that we may need to make to improve.

## 9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

9.2 As Connecting Families is grant funded from Government with a Payment by Result element the team is regularly audited to ensure that all the processes and procedures are high quality and meet Government and Council's standards. We therefore have an additional risk report to support this process

|  |   |
|--|---|
| <b>Contact person</b>  | <i>Paula Bromley – Connecting Families Manager Tel :01225396984</i> |
| <b>Background papers</b>   | <i>None</i>   |
| <b>Please contact the report author if you need to access this report in an alternative format</b> |   |

# ECONOMIC AND COMMUNITY DEVELOPMENT PDS FORWARD PLAN

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

*Should you wish to make representations, please contact the report author or Jack Latkovic, Democratic Services (01225 394452). A formal agenda will be issued 5 clear working days before the meeting.*

*Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.*

# Economic and Community Development PDS Forward Plan

# Bath & North East Somerset Council

Anticipated business at future Panel meetings

| Ref Date   | Decision Maker/s | Title                                 | Report Author Contact              | Strategic Director Lead |
|--|------------------|---------------------------------------|------------------------------------|-------------------------|
| <b>ECONOMIC AND COMMUNITY DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL: 20TH NOVEMBER 2014</b>                            |                  |                                       |                                    |                         |
| 20 Nov 2014  | ECD PDS          | Medium Term Service and Resource Plan | Louise Fradd<br>Tel: 01225 395385  | Louise Fradd            |
| 20 Nov 2014  | ECD PDS          | Connecting Families update            | Paula Bromley<br>Tel: 01225 396984 |                         |
| <b>ECONOMIC AND COMMUNITY DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL: 22ND JANUARY 2015</b>                             |                  |                                       |                                    |                         |
| 22 Jan 2015  | ECD PDS          | New Police Model - update             | Police rep                         |                         |
| 22 Jan 2015  | ECD PDS          | Strategic River Group update          | To be confirmed                    |                         |
| <b>ECONOMIC AND COMMUNITY DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL: 5TH MARCH 2015</b>                                |                  |                                       |                                    |                         |
| <b>FUTURE ITEMS</b>  |                  |                                       |                                    |                         |
| The Forward Plan is administered by <b>DEMOCRATIC SERVICES</b> : Jack Latkovic 01225 394452 Democratic_Services@bathnes.gov.uk |                  |                                       |                                    |                         |